

The Fauquier County
Chamber of Commerce
presents the

2011 Fauquier Business & Home Expo

H.L. Pearson National Guard Armory
692 Waterloo Road
Warrenton, VA 20187

Thursday, September 29, 2011
Expo Open to the Public
4:00 PM - 7:30 PM

Participation Levels

- ◆ **Platinum Sponsor - \$1,500**
2 8' tables with white topping & 2 chairs
Press*
Full color 2' x 5' banner with logo
"Platinum Sponsor" Sign for display tables
- ◆ **Gold Sponsor - \$800**
8' table with white topping & 2 chairs
Press*
"Gold Sponsor" Sign for display table
- ◆ **Silver Sponsor - \$500**
8' table with white topping & 2 chairs
Press*
"Silver Sponsor" Sign for display table
- ◆ **Participant - \$275**
8' table with white topping & 2 chair

*Press includes newspaper advertisements, e-releases, Expo program, Expo Sponsorship Board and coverage in the *Chamber Chat*.

Non-Chamber-Member participants subject to availability. Call the Chamber office (540-347-4414) for pricing.

In the event of a National Emergency the Armory will close and all exhibitor monies will be refunded in full.

OUTSTANDING MEMBERSHIP DUES MUST BE PAID IN FULL AT THE TIME OF REGISTRATION.

EXHIBIT SPACE IS ISSUED ON A FIRST-COME, FIRST-SERVED BASIS.
RESERVATIONS FOR EXPO SPACE ARE NOT ACCEPTED WITHOUT PAYMENT.

Registration Form

Contact Information

Member Name _____

Contact Name _____

Address _____

City/State/Zip _____

Phone _____

Fax _____

E-Mail: _____

Participant Level

- Platinum Sponsor: \$1,500
- Gold Sponsor: \$800
- Silver Sponsor: \$500
- Participant: \$275
- Electricity: \$25 (LIMITED NUMBER AVAILABLE)

Please let us know in advance if you do **not** require a table in your booth space.

ALL PAYMENTS MUST BE MADE IN ADVANCE PRIOR TO DEADLINE OF September 15, 2011

Method of Payment

- Check (please include with registration)
- MasterCard** Visa** AmEx**

Credit Card # _____ Exp. Date _____

Signature

Refunds given upon occasion of a National Emergency

PAYMENT MUST BE INCLUDED WITH REGISTRATION
Registration form must be submitted with payment.

Expo Regulations

ELECTRICITY

Electricity is available on a very limited basis. If you require electricity, please contact the Chamber office to arrange for set-up.

COVERS FOR TABLES

The eight-foot table provided with your booth will come with white covers/tablecloths.

EXHIBIT AREAS

Exhibit areas are limited to those booth numbers assigned to each exhibitor. Additional booth space may be purchased if you need overflow space (please see registration form). Exhibits must be constructed so as not to obstruct the general view or the view of adjoining booths. Permission to set-up large displays must be obtained in writing from the Chamber office. Exhibitors are encouraged to distribute samples, catalogs, pamphlets, and so forth.

EXHIBIT BOOTH

Exhibit booths consist of an eight-foot table with tablecloth, and chairs.

LIABILITY

The exhibitor will release, indemnify, and hold harmless the Fauquier County Chamber of Commerce, the **H.L. Pearson National Guard Armory**, their members, directors, officers, agents, representatives and employees against any costs, expenses (including attorney's fees), and liabilities whatsoever arising from this agreement or the exhibitor participating in the 2010 Fauquier Home & Business Expo events at the **H.L. Pearson National Guard Armory**.

MOVE-IN/MOVE-OUT DATE & TIME

All equipment and displays must be set up Thursday, September 29, between 2:00-4:00 PM. Spaces not occupied by the exhibitor by 4:00 PM, will be forfeited (unless the Fauquier County Chamber of Commerce received prior notification); and that space may be resold, reassigned, or used by the Fauquier County Chamber of Commerce without a refund. Displays must not be dismantled until Thursday, September 29, at 7:30 PM. **All trash/materials generated by exhibitor must be removed and disposed of by exhibitor; there will be no dumpster available on-site.** The exhibitor authorizes the Fauquier County Chamber of Commerce to remove, at the exhibitor's expense, any material in the exhibit area belonging to said exhibitor after 8:30 PM, September 29.

PAYMENT SCHEDULE

Full payment of the total amount due for your booth must be remitted with your completed registration form. The form should be returned to the Fauquier County Chamber of Commerce as soon as possible to guarantee your exhibit space.

RESERVATIONS FOR SPACE

Reservations will be made in the order in which signed contracts and payments are received. Available space will be assigned on a first-come, first-served basis. The Fauquier County Chamber of Commerce reserves the right to relocate display areas for the benefit of the 2011 Fauquier Business and Home Expo and in accordance with required electrical requirements.

SOUND DEVICES

The use of sound devices, megaphones, loudspeakers, or undignified methods of attracting attention is prohibited where such methods interfere with other exhibitors. The volume of noise must be kept to a minimum. Fauquier County Chamber of Commerce staff will have final say concerning noise levels.

SECURITY

Exhibitors are responsible for all items in their booths during open exhibition hours. Neither the Fauquier County Chamber of Commerce, nor the **H.L. Pearson National Guard Armory** assumes liability for lost, stolen or damaged items.

SCHEDULE

Registration Deadline is September 15, 2011

This event has sold out prior to the deadline in the past.

Thursday, September 29, 2011

Load-In & Set-up

11:00 – 4:00 PM

Expo Open to the Public

4:00 PM - 7:30 PM

Tear Down and Clean-Up

7:30 – 8:30 PM

Location Information

H.L. Pearson
National Guard Armory
692 Waterloo Road
Warrenton, VA 20187

Directions to the Armory:

Traveling South on Rt. 29 - Merge onto US-211 W/ US-29 Business Warrenton/Luray. Turn RIGHT at light onto US-211/Frost Avenue, towards Luray. Turn RIGHT at light onto Van Roijen St. Turn LEFT at stop sign onto Old Waterloo Road. Armory is at the corner of Waterloo and Van Roijen.

Traveling North on Rt. 29 - Turn LEFT onto US-17/ US-29 Business. Turn LEFT at light onto US-211 / Frost Avenue, towards Luray. Turn RIGHT at light onto Van Roijen St. Turn LEFT at stop sign onto Old Waterloo Road. Armory is at the corner of Waterloo and Van Roijen.

****Parking is limited. Additional parking is available in the field beside the Armory or across the street in the shopping center and High School.**

Fauquier County Chamber of Commerce
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