

The Fauquier Chamber of Commerce
Executive Committee Meeting Wednesday December 13, 2023, 8:30 AM
Meeting held at PATH Resource Center and Zoom

Present: Alec Burnett, Ray Knott, Dawn Arruda, Michelle Coe, Lorna Magill, and Amelia Stansell

Absent: Sarah Yakel, Carmen Rivera and Alec Burnett

Called to Order at 8:33 am by Ray Knott, Chair of the Board of the Committee with a quorum present.

Motion to accept consent agenda (prior month's minutes) for presentation to board of directors entered by Dawn Arruda

Seconded by Amelia Stansell

Motion carries unanimously.

It was noted that the financial reports for November 31, 2023 were not yet finalized, but would be available by the Board meeting.

Committee Discussions – Each of the Vice Chair's (Alec Burnett presented on behalf of Sarah Yakel) provided an update for each of the respective committees. No items presented required committee action.

Management Report and Update – No management report was provided as Alec was excused from the meeting due to a family health emergency.

Old Business – The Human Resources plan will be an ongoing item. The challenge for a grant to cover a HR audit is that the Chamber is a 501C(6). The Executive Committee will continue in 2024 to find a possible resource for both Staff and Board.

New Business – An update on the progress in developing the 2024 slate of officers was provided by Dawn Arruda. Looking to present the final slate at the December 20, 2024 Board Meeting.

The Executive Committee went into Executive Session to discuss the results of the Board's annual evaluation of the Chamber President.

A motion to adjourn was made by Amelia Stansell and seconded by Dawn Arruda, and with a unanimous vote the meeting was adjourned at 9:27 am.

Next executive committee meeting is January 11, 2024, at 8:30 am, PATH Resource Center

_____ Ray Knott, Chairman