

**The Fauquier Chamber of Commerce
Executive Committee Meeting
Wednesday September 13, 2023, 8:30 AM
Meeting held at PATH Resource Center and Zoom**

Present: Alec Burnett, Ray Knott, Michelle Coe, Lorna Magill, Sarah Yakel, and Amelia Stansell

Absent: Carmen Rivera and Dawn Arruda

Called to Order at 8:34 am by Ray Knott, Chair of the Board of the Committee with a quorum present

Motion to accept consent agenda (prior month's minutes) for presentation to board of directors entered by Sarah Yakel

Seconded by Michelle Coe

Motion carries unanimously.

The Financial Report was presented by Sarah Yakel for the month ended August 31, 2023. Financials to be presented to the board of directors at the Board Meeting on September 20, 2023, for review and acceptance.

Committee Discussions – Each of the Vice Chair's (Alec Burnett presented on behalf of Carmen Rivera) provided an update for each of the respective committees. No items presented required committee action.

Management Report and Update – Alec provided an update on the digital directory. It was noted that the publication date has again been pushed out to October. Alec discussed the plans to work with the Finance Committee on the development of the 2024 Budget. The goal is to have a first run of the budget completed during October, with review by the Board in November.

Old Business – The agenda for the Strategic Planning session on Thursday 10/5 was discussed. It was noted that the Strategic Planning session was going to focus on new and existing revenue enhancements, review of the Chamber's vision and mission, and discussion around the culture of the Chamber. Additionally, focus was going to be on committees, specifically Membership Engagement, Economic Development and Legislative Affairs, as well as, possible development of Committee Charters. Likewise, an update was provided regarding the Board candidate recruitment.

New Business – No new business was brought before the committee.

Next executive committee meeting is October 11, 2023, at 8:30 am, PATH Resource Center

Motion to adjourn entered by Amelia Stansell

Seconded by Lorna Magill

Motion Carries unanimously.

Meeting adjourned at 9:58 AM

Ray Knott, Chairman